

Specialized Assessments and Treatment, LLC

FINANCIAL POLICY AND MISSED APPOINTMENT POLICY

FINANCIAL POLICY

Fees: Counseling sessions are 50 min. long. The fee for a 50 min. session, either face-to-face or by phone is \$100. A first time patient is charged 50% of the session fee by credit card to hold their appointment. The fee is nonrefundable but is deducted from your first visit. Payment is collected at the first of the session. We will also ask you to place a credit card on file for future billing.

Charges: Occasionally there are extra charges or other altered charges, but in your case the fee for a 50 minute session will be \$_____.

Insurance: We do not accept insurance. However, you will be provided with a super-bill which you may submit to your insurance company for possible out of network benefits. Providing a super-bill is not a guarantee that you will be reimbursed from your insurance company.

Methods of payment: Specialized Assessments and Treatment accepts cash, checks, and/or major credit cards. Payment is due at the start of the session.

Payday advance: If it is suggested that you have more than 10 visits, you may choose to pay for them in advance and receive a discount of 15%. Payment for multiple visits must be made by the third visit.

MISSED APPOINTMENT POLICY

Twenty-Four (clock) hour notice is required for cancellation of an appointment. Appointments canceled less than 24 hours notice will be charged your full fee. Appointments missed because of the weather will not be charged. The charge will be applied to your credit card on file.

I have read in and agree to the above conditions.

Name_____ Date_____